

BHARAT HEAVY ELECTRICALS LIMITED, BHOPAL
WORKS ENGINEERING & CENTRAL SERVICES
ELECTRONICS MAINTENANCE

Enquiry No.: - WE&CS/EMX/1920/Enq./01

Dated

Sub: Manpower for Repair & Preventive Maintenance of Medical Equipment in Kasturba Hospital, OHS & Dispensaries for a period of two year.

Dear Sir,

Sealed tender subscribing the name of work, tender notice No., due date is invited by the under signed for the execution of the following work.

Description of work	Due Date	Contract period
Manpower for Repair & Preventive Maintenance of Medical Equipment in Kasturba Hospital, OHS & Dispensaries for a period of two year.	20.05.2019	Two Year

The offer shall reach in the Tender Box, Ground Floor, Administrative Building, up to 11.00 AM on or before the due date and shall be opened on the same day at 2.00 PM. The tender cost Rs. 500/- in the form of electronic transfer is to be paid by all the bidders. It shall be deposited at the time of purchase of tender documents, if tender is procured directly or through post whereas it shall be sent with the offer, if the same is downloaded from website. The tender will only be accepted in two part bid system (Part-1 Comprising of Technical offer along with Commercial Terms & conditions, Part-2 consisting of Price bid). The two parts shall be put in different sealed envelopes and marked "Techno-commercial Bid" and "Price Bid" respectively and then these shall be placed inside an envelope and "Tender Number" and "Due date" shall be mentioned on it clearly.

Details of the tender are as follows:

1) SCOPE OF WORK: The Scope of work and other conditions shall be as per details mentioned in enclosed Annexure-I, List of machines to be maintained under AMC shall be as per Annexure-III.

MANPOWER DEPLOYMENT REQUIREMENT to accomplish the work as per Scope of Work Annexure -1 is as follows:

Skilled Fitter	6 1 No
Skilled Welder	- 1 No
Skilled Electricians	- 1 Nos
Unskilled Helper	- 1 No
Total Manpower	Skilled 6 3 Nos, Unskilled 6 1 No

2) PAYMENT TERMS.

a. Payment shall be made on monthly basis. Each payment shall be done along-with taxes & duties as applicable, after satisfactory completion of work as per the scope envisaged in the contract during the period. Payment shall be made against the submitted bill as per BHEL specified format on monthly basis within 90 days from the date of submission of bill along with all necessary supporting documents as per the

requirements. Payment shall be linked to actual deployment of man power as per the NIT on proportionate basis.

b. The work performed by the contractor shall be checked & verified by the BHEL representative within 7 days from the submission of bill.

c. Payment will be made to contractor on the basis of work carried out by him, which will have no relation with the payment schedule of contractor's employees,

d. The contract is a fixed price contract & no ESCALATION of price will be permissible during any stage of contract.

e. Computer soft copy in word and excel format shall be also submitted apart from hard copy of bill. Payment shall be made after deduction of income tax and other deductions as may be necessary as per the conditions of the contract.

f. Penalty, if any, shall be deducted from the running bill payments. (As per CI No 9)

g. A measurement book will be maintained by the Engineer-in-Charge of BHEL who shall make entries regarding the work executed by the contractor. These entries will be counter-signed by the contractor or his duly authorized representative.

h. The payment shall be subject to deduction of income tax at source as per the applicable rules of Department of Income tax.

i. The payment shall be made as per BHEL norms.

3) CONTRACT PERIOD: The contracted party will have to provide maintenance services for a period of two years from the date of work order.

4) COST OF TENDER DOCUMENTS: Your quotations must have accompanied with tender fees of 500/- (Rupees Five hundred only) in the name of BHEL Bhopal towards cost of the tender documents, without which the quotations shall be rejected. This is acceptable only in electronic form. The tender fees shall be deposited online. The procedure is attached along with the tender.

5) EARNEST MONEY: - A sum of Rs. 23,600 shall be deposited online the name of BHEL-BHOPAL (instructions for online transaction attached) and the receipt is to be enclosed with the tender. Tender not submitted with earnest money are liable to be rejected. Earnest money deposit of unsuccessful bidder would be returned immediately after award of work order.

6) SECURITY DEPOSIT: Security Deposit @ 5% of the contract value shall be paid by the contracted party. This shall be deposited by the party in advance or will be recovered from first payment to be released by BHEL. Mode of payment- Electronic/BG/FD/Securities

7) STATUTORY REQUIREMENTS: In the event of award of contract, you will have to observe/performance all the laws/enactment of Central/State Government being in force for such type of work/services during the contract period. Details like your P.F. Account No., ESI Reg. No., Labour License No., Income tax, GST , PAN No. allotted by the concerned authority is to be submitted along with the tender.

8) QUALIFYING REQUIREMENT: As per Annexure - A

8.1) Phone & e-mail address of contact person.

8.2) Performance certificate / order copy of the contract executed.

9) PENALTY CLAUSE-

Payment to the contractor will be on the basis of actual attendance of manpower. In case, contractor fails to deploy required manpower as per agreed terms and conditions, the maintenance work in Kasturba Hospital will suffer. Therefore, penalty shall be deducted from running bills by Engineer in-charge on the basis of following rates:

9.1 If there is shortfall of 12 or more man days for skilled person in a month (excluding Sunday and Holiday),

Rs 200 per person per day shall be deducted.

Example

Manpower Shortage (Skilled) in one quarter (month means calendar month) 6 15 days.

Penalty 6 Rs 200 X 15 - Rs 3000

NOTE: This penalty is over and above the deduction from running bill for absence of manpower.

Example

Manpower Shortage (skilled) in one month (month means calendar month) 6 10 days.

Penalty 6 Nil

NOTE: Deduction for the absence of manpower shall be made in the running bill.

9.2 . If there is shortfall of 3 or more man days for unskilled person in a month (excluding Sunday and Holiday), Rs 150 per person per day shall be deducted.

Month means calendar month (i.e, 1 st of the month to the end date of the month)

NOTE: This penalty is over and above the deduction from running bill for absence of manpower

9.3 PENALTY FOR NON PERFORMANCE- If the party fails to deploy the manpower within 1 day from the date of the complaint, a penalty of 1 % per week will be deducted upto a maximum of 10%.

10) Accepting authority reserves the right to reject any or all quotations without assigning any reason thereof.

11) Quotations must be valid for at least 60 days.

12) All the documents being sent herewith should be returned back to us duly signed on each paper along-with your offer.

13) The Contractor will have to sign a contract agreement on stamp paper of Rs.500/- and all the contents of work order will have to be reproduced in it, within a week from issue of work order.

14) The compensation as per the annexure 6 V is to be paid for the worker employed. The copy of the annexure is attached.

Thanking You,

Yours faithfully,

For B.H.E.L. Bhopal

Vivek Singh Yadav

Mgr. (EMX)